

FSSAI Registration & Licence Consultant

Documents required for applying for Registration- Basic FSSAI Registration

- Declaration Form
- Authority Letter
- 3 Passport Size Photographs - (Proprietor / Partner / Director)
- Photo Identity of FBO.
- Proof of possession of Place of Business such as Rent Agreement, NOC etc.
- Electricity Bill or Water Bill of the business premises
- Property Tax Bill
- Product List to be dealt with.
- Constitution of Business such as Incorporation Certificate, Partnership Deed etc.
- Plan stating Food Safety Management System.
- Form-A Completed and Signed

Documents required for obtaining FSSAI State License

- Form B duly completed and signed
- Plan of the processing unit showing the dimensions and operation-wise area allocation
- List of Directors/ Partners/ Proprietor with address, contact details, and photo ID
- Name and list of equipment and machinery used with the number and installed capacity
- List of food category to be manufactured
- Authority letter from manufacturer nominated a responsible person name and address
- Analysis report of water to be used in the process to confirm the portability
- Proof of possession of premises- Electricity Bill (latest)
- Index Copy (if the applicant is the owner of the place)
- Rent Agreement, if applicable
- Property Tax Bill of Business premises
- 2 Passport Size Photographs - (Proprietor / Partner / Director)
- Shop & Establishment Certificate with Professional Tax Certificate
- PAN of the Business (Partnership / Private Limited Company / LLP)
- MOA /AOA of Private Limited Company and LLP Agreement of LLP
- Certificate of Incorporation of LLP / Private Limited Company
- Partnership deed/ affidavit of proprietorship
- B. U. Permission / Impact Fee Receipt
- Medical Certificate Of Workers
- NOC and copy of License from the manufacturer
- Copy of certificate obtained under Coop Act 1861/Multi state Coop Act 2002

Documents required for obtaining Central License

- Form B duly completed and signed
- PAN CARD (Proprietor / Partner / Director)
- Address Proof and Identity of the Partners/ Proprietor/ Director
- List of Directors/ Partners/ Proprietor with address and contact details
- PAN of the Business (Partnership / Private Limited Company / LLP)
- MOA /AOA of Private Limited Company and LLP Agreement of LLP
- Certificate of Incorporation of LLP / Private Limited Company
- Partnership deed/ affidavit of proprietorship
- Plan of the processing unit showing the dimensions and operation-wise area allocation
- Name and list of equipment and machinery used for manufacturing along with Quantity, details of Horse Power and Production Capacity
- Photographs of Machinery and Lab Instruments
- List of food category to be manufactured
- List of products along with ingredient and additives list to be manufactured
- Authority letter from manufacturer nominated a responsible person name and address
- Analysis report of water to be used in the process to confirm the portability.
 - Water Report as per IS 10500 from a NABL Accredited Lab
 - Water Report as per IS 14543 from a NABL Accredited Lab
(Required For Packaged Drinking Water Only)
- BIS Certificate (Required for Packaged Drinking Water only)
- Source of raw material for milk, meat etc (only required for Milk/ meat unit)
- Ministry of Commerce Certificate for 100% EOU

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- IE code document issued by DGFT
- Certificate from Ministry of Tourism
- Proof of possession of premises- Electricity Bill (latest)
- Index Copy (if the applicant is the owner of the place)
- Rent Agreement, if applicable
- Property Tax Bill of Business premises
- Blueprint of the area (Layout Plan)
- FSSAI License Certificate of Manufacturer along with NOC copy (required for Re-Packer)
- Shop & Establishment Certificate with Professional Tax Certificate
- Balance Sheet and P&L Statement of Financial Year (For Wholesaler/Retailer/Supplier/Distributor KOB)
- NOC and copy of License from the manufacturer
- Food safety management system plan or certificate
- NOC from the municipality or local body
- CGWA NOC if the water is being used from bore-well, if not then an undertaking of water supply along with valid proof (If the units are situated within the limits of Gandhinagar, Kalol, Mansa and Mehsana)
- Supporting document for proof of turnover and transportation